



**Request for City Council Committee Action
From the Departments of Public Works and Procurement**

Date: December 11, 2007
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Referral to: Honorable Paul Ostrow, Chair Ways & Means Committee
Subject: **Approval of Official Publication No. 6867 - Bids for Sidewalk Snow Removal - Stadium Village Special Service District**

Recommendation:

Acceptance of the responsive bid of Custom Products and Services for an estimated annual expenditure of \$ 50,000.00 to furnish and deliver snow and ice removal in the Stadium Village Special Service District through April 30, 2008, as follows:

B1-1	Snow Removal Service		Lump Sum	\$ 46,292.00
B1-2	Application of Calcium Chloride	7 each	\$ 395.00	\$ 2,765.00

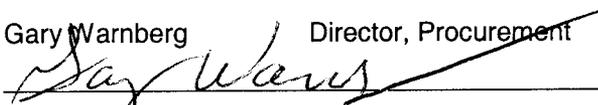
Vendor offers to extend terms and conditions for an additional three (3) 12 month periods (through October 31, 2011) at the sole option of the City of Minneapolis.

Terms are 1% cash discount for the payment of invoices within 20 days. F.O.B.; Destination.

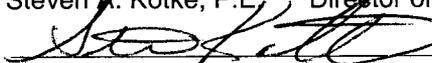
Further recommend proper Officers be authorized and directed to execute a contract for this project all in accordance with our specifications.

Contingent on approval of the Civil Rights Department.

Prepared by: Gary Warnberg Director, Procurement



Approved by: Steven A. Kotke, P.E. Director of Public Works



Presenters: Mike Kennedy Director of Transportation, Maintenance and Repair

Permanent Review Committee (PRC) Approved _____ Not Applicable XXX
 Policy Review Group (PRG) Approved _____ Not Applicable XXX

<p>Financial Impact (Check those that apply)</p> <p><input checked="" type="checkbox"/> No financial impact - or - Action is within current department budget. (If checked, go directly to Background/Supporting Information)</p> <p><input type="checkbox"/> Action requires an appropriation increase to the Capital Budget</p> <p><input type="checkbox"/> Action requires an appropriation increase to the Operating Budget</p> <p><input type="checkbox"/> Action provides increased revenue for appropriation increase</p> <p><input type="checkbox"/> Action requires use of contingency or reserves</p> <p><input type="checkbox"/> Business Plan: <u>X</u> Action is within the plan <input type="checkbox"/> Action requires a change to plan</p> <p><input type="checkbox"/> Request provided to department's Finance Department contact when provided to the Committee Coordinator</p>

Community Impact

Neighborhood Notification:	Not Applicable
City Goals:	City's infrastructure will be well maintained
Comprehensive Plan:	Not Applicable
Zoning Code:	Not Applicable

Background/Supporting Information:

Tabulation of bid one (1) received on Official Publication No. 6866 for Sidewalk Snow Removal - Stadium Village Special Service District is attached.

Attachments - Staff Recommendation
Tabulation Sheet

cc: J. Johnson
J. Patterson

Memo

To: Connie Beck
From: Jeffrey A. Johnson 
Date: 11/26/2007
CC: Mike Kennedy, David Ybarra, "Stadium Village" SSD board
Re: Official Publication #6867 "Stadium Village" Snow & Ice Removal

The City of Minneapolis received a single bid for the sidewalk snow and ice removal for the Stadium Village Special Service District (SSD). This bid was from Custom Products and Services in the amount of \$49,057. After consultation with the service district board, it is our recommendation that the bid submitted by Custom Products and Services, 2919 Central Ave N.E. Minneapolis Minnesota is the "Lowest Responsible" bid. Therefore, Custom Products and Services should be awarded the contract for Official Publication #6867. This vendor has been successfully performing these services for the Stadium Village Special Service District for the past 6 years. The bid that was submitted is 12 % higher then their last bid submitted in the summer of 2004. This increase is less then the 15% to 20% increase we had budgeted for. In addition the vendor has agreed to hold this price through October of 2011.

In an attempt to obtain bids from other vendors the notice for the "request for bids" was published in the City of Minneapolis's official publication. This publication is routinely checked by vendors wanting to do business with the city. In addition, 24 vendors from the City's Central Certification Program were also invited to participate. Although I did receive calls from several interested vendors, we still received only a single bid. There are numerous vendors that can perform the sidewalk snow shoveling portion of the work and do it in a timely manner. The requirement for removing and the satisfactorily disposing of the snow is the limiting factor for vendor participation. In addition this component is the most costly as it composes about 70 % of the total bid. In order to meet the time constraints specified in the contract, it is imperative that the shoveling and removal efforts be coordinated. The only way to insure that this coordination occurs is to include both activities in a single contract. In the future, we will continue are efforts to get additional vendors interested in this work.

"BIDS FOR SIDEWALK SNOW REMOVAL - STADIUM VILLAGE" - P/W Street

Offl. Publ. 6867
 Bids opened 10 AM, CDST
 October 17, 2007
 Minneapolis MN

*Custom
 Products
 Services*

B1-1 Snow Removal Service
 Lump Sum \$ *46,292.00*

B1-2 7 ea Calcium Chloride Appl.
 Per appl \$ *395,000.00*

Bidder offers to extend for
 add'l 12 months Y/N *yes*

For a second 12 month
 period Y/N *yes*

For a third 12 month
 period Y/N *yes*

Cash discount - % 20 days */*

We, the undersigned, hereby certify that the above bids were publicly opened and read aloud:

P. O'Brien
 FINANCE OFFICER

Cornie Beck for
 ASST. DIRECTOR, PURCHASING