

**CITY OF MINNEAPOLIS
CPED PLANNING DIVISION
HERITAGE PRESERVATION COMMISSION STAFF REPORT**

FILE NAME: Basilica of Saint Mary, 88 17th Street North
CATEGORY/DISTRICT: Individually Designated Landmark
CLASSIFICATION: Certificate of Appropriateness
APPLICANT: Kelly Kufner, Miller Dunwiddie Architecture, (612) 278-7734
DATE OF APPLICATION: October 30, 2008
PUBLICATION DATE: November 11, 2008
DATE OF HEARING: November 18, 2008
APPEAL PERIOD EXPIRATION: November 28, 2008
STAFF INVESTIGATION AND REPORT: Brian Schaffer (612) 673-2670
REQUEST: Internally illuminated sign cabinet within freestanding ground sign

A. SITE DESCRIPTION & BACKGROUND:

The Basilica of Saint Mary site is approximately 142,867 square feet and contains four buildings: the Basilica, the Sacristy, the Rectory and the Cowley Center. The site has approximately 350 feet of frontage along Hennepin Avenue. The site currently has three freestanding signs: one in front of the Cowley Center along 17th Street North, the second is along the western corner of the property by the drop-off circle and a third sign in the front lawn of the Basilica along Hennepin Avenue.

On August 26, 2008 the Heritage Preservation Commission adopted staff findings and approved a Certificate of Appropriateness for a 51 square foot freestanding sign monument sign at the Basilica of St. Mary with a condition of approval that the approximately 19 square foot proposed backlit sign cabinet located within the sign was not approved. The applicant has redesigned the sign cabinet so that it meets the definition of an internally illuminated sign. The following review and recommendation is for this internally illuminated sign cabinet, which is located inside the previously approved monument sign.

B. PROPOSED CHANGES & ANALYSIS:

The previously approved monument sign is 51 square feet. The applicant is proposing an approximately 19 square foot internally illuminated sign cabinet within monument sign. Much like the earlier reviewed sign the proposed sign will have a removable Duratrans film insert display, but instead of having light shine through the film insert the proposed sign will have a light source located in front of the film insert, but still within the sign cabinet, that will illuminate the sign face. The cabinet will be enclosed in a lexan cover which protects the lights and the sign face from the elements.

The Minneapolis Heritage Preservation Commission Design Guidelines for On-Premise Signs and Awnings (adopted in 2003) defines a back-lighted sign as: A light source contained within the sign element or sign cabinet that illuminates by shining through a translucent surface or sign face, except where only the letters of the sign copy are illuminated.

The Guidelines define an internally illuminated sign as: A light source contained within the sign cabinet that illuminates by directing light onto the sign surface, or that illuminates only the letters of the sign copy, and which is not back-lighting.

Backlit signs are prohibited by the guidelines, while internally illuminated signs are allowed. The proposed sign meets the definition of an internally illuminated sign. The light source is contained within the sign cabinet and illuminates the sign by directing light onto the sign's surface. The light does not shine through a translucent surface or sign face.

C. GUIDELINE CITATIONS:

Design Guidelines for On-Premise Signs and Awnings:

1. *In General:*

- a. *Sign message:* All signs, except window signs, real estate signs, project information signs, auxiliary signs, temporary signs and portable signs, are limited to the name and address of the establishment.
- b. *Historic signs:* Maintenance or restoration of existing historic signs is encouraged and should not be counted in number of allowable signs.
- c. *Number of signs:* Each principal building entrance that faces a public street, or each ground floor principal use, whichever is less, is allowed two signs. A corner lot with a principal entrance on each street is allowed two signs per street frontage. The two signs may be a combination of one wall sign, one projecting sign, one ground sign, one banner, and awning signage. However, a property may not have both a projecting sign and a ground sign. Only one of the signs should be illuminated, except that banners and awning signs should never be illuminated. Awning signs are limited to ground floor awnings and are subject to the specific guidelines for awnings and awning signs. Parking lot signs are subject to the specific guidelines for signs accessory to parking lots.
 - d. *Location of building signs:* Wherever possible, signs should be placed in traditional sign locations including the storefront sign band area. Signs should not obscure or damage architectural features including windows, doors, pilasters, columns and historic signs. Building signs should be located only on the primary façade of the building adjacent to the street and should be no higher than fourteen (14) feet, except as otherwise provided in the specific guidelines for wall signs.
- e. *Color:* Sign colors and materials should be compatible with the colors of the building and its surroundings. Day-glo, light reflecting or fluorescent colors or materials are not allowed.

- f. *Installation:* Sign installation should have a minimal impact on the building and to the extent practical allow the building to be returned to its original condition if the sign is removed. Existing signboards and sign frames should be reused to limit drilling new holes into masonry. Wall signs should be attached to the building through the mortar joints. Projecting signs should be attached to a permanent mounting plate. Awnings should be attached to window or door frames and should never damage masonry.
- g. *Illumination:* Signs may be illuminated externally, internally, or by neon. Plastic face covers should not be placed on illuminated signs. All illuminated building signs should connect to a permanent mounting plate located near the entrance. Electrical conduit should be installed through the permanent mounting plate. Not more than one brick should be damaged by the installation of the permanent mounting plate. Electrical conduit and any lighting fixture should be attached to the sign and not the building wall.

2. *Sign Types Allowed:*

- a. Wall signs.
- b. Projecting signs.
- c. Banners.
- d. Ground signs.
- e. Awning signs.
- f. Window signs.
- g. Marquee signs, on theaters only.
- h. Project information signs.
- i. Real estate signs.
- j. Temporary signs.
- k. Auxiliary signs.
- l. Portable signs.

3. *Sign Types Not Allowed:*

- a. Off-premise advertising signs and billboards.
- b. Roof signs, unless present during the period of significance.
- c. Backlighted signs, backlighted awnings and backlighted awning signs.
- d. Balloon signs.
- e. Individual letters or elements applied to the surface of a building.
- f. Pole signs, unless present during period of significance, or a project information sign, real estate sign, auxiliary sign or sign accessory to a parking lot.
- g. Canopy signs and service area canopy signs.
- h. Signs placed on or painted on a motor vehicle or trailer and parked with the primary purpose of providing signage.
- i. Signs placed or maintained on natural features.
- j. Audible signs.
- k. Signs with moving or swinging parts or elements.
- l. Any sign relating to sexually oriented uses and prohibited by the regulations governing such uses in Chapter 549, Downtown Districts.
- m. Searchlights and strobe lights.

- n. Signs attached to skyway bridges and intended to be read from the public right-of-way.
- o. Animated signs.
- p. Flashing signs.
- q. Changeable copy signs, except on a theater marquee or ground sign.

4. *Guidelines for Specific Types of Signs:*

a. *Wall Signs:*

- i. Location. Wall signs should be located between the first and second floor and should not be higher than fourteen (14) feet, except where the historic sign band is higher. Wall signs should not conceal architectural features or obstruct openings.
- ii. Size. Wall signs should be no more than two (2) feet high and thirty-two (32) square feet in area and should not extend outward from the building more than eight (8) inches.
- iii. Materials. Wall signs may be constructed of wood, metal, painted fiberglass or painted plastic.
- iv. Installation. Wall signs should be attached to the building through the mortar joints. If illuminated, a wall sign should be placed adjacent to or over a permanent mounting plate for electrification. Electrical conduit and lighting fixtures should be attached to the top of the wall sign, and should not be attached to the building. Wall signs should not be painted directly on the surface of the building, except as part of the maintenance or restoration of an existing historic sign.

b. *Projecting Signs:*

- i. Location. Projecting signs should be located near a building entrance and should not be higher than fourteen (14) feet. Projecting signs should not conceal architectural features or obstruct openings, and should not be suspended from the soffit.
- ii. Size. Projecting signs should be no more than twelve (12) square feet in area and should not project more than four (4) feet from the building. The thickness of a projecting sign should not exceed eight (8) inches.
- iii. Materials. Projecting signs may be constructed of wood, metal, painted fiberglass or painted plastic.
- iv. Installation. Projecting signs should always use a single permanent mounting plate.

c. *Ground Signs:*

- i. Location. Ground signs should not obscure the significant architectural detail of adjacent buildings.
- ii. Size. Ground signs should be no more than thirty-two (32) square feet in area and should not be higher than eight (8) feet.
- iii. Materials. Ground signs should be constructed of materials similar to those found on the existing building or compatible with the existing building. Acceptable materials include brick, stone, stucco, metal or wood.

d. *Banners:*

- i. Location. A banner should follow the location guidelines for a wall sign or a projecting sign.
 - ii. Size. A banner should follow the size guidelines for a wall sign or a projecting sign.
 - ii. Materials. A banner should be constructed of coated or uncoated fabric.
 - iv. Installation. A banner should follow the installation guidelines for a wall sign or a projecting sign.
 - v. Illumination. A banner should not be illuminated.
- i. *Temporary signs:*
Temporary signs are limited to window signs and portable signs.
- j. *Auxiliary signs:*
- i. Location. If attached to a building other than a parking attendant building, an auxiliary sign should be a window sign.
 - ii. Size. Freestanding auxiliary signs should be no more than four (4) square feet in area and four (4) feet in height.
 - iii. Number. One freestanding auxiliary sign is allowed per street frontage or per parking lot street entrance and will not be counted toward the number of signs allowed.
 - iv. Illumination. Auxiliary signs should not be illuminated.
- k. *Signs accessory to parking lots.*
- i. Location. If attached to a building other than a parking attendant building, a parking lot sign should be a window sign.
 - ii. Size. Freestanding accessory parking lot signs should be no more than eight (8) square feet in area and six (6) feet in height. Commercial parking lot signs should be no more than fifteen (15) square feet in area and twelve (12) feet in height.
 - iii. Number. One freestanding parking lot sign is allowed per street entrance.
 - iv. Illumination. Parking lot signs should not be illuminated.
- l. *Portable signs.*
The number, size and location of portable signs are not regulated by the HPC. A portable sign may not include a backlighted sign, flashing sign, or any other sign type not allowed.
- m. *Signs for multiple tenant buildings:*
An application for approval of a master sign plan for a multiple tenant building may be submitted to the HPC for review and approval. Following approval by the HPC, staff will issue a Certificate of No Change for signs that are consistent with the approved plan.

5. Definitions:

Awning. A roof-like cover, often constructed of fabric, plastic, vinyl, metal or glass, designed and intended for protection from the elements or as a decorative embellishment, and which projects from a wall of a structure.

Banner. A piece of fabric or similar lightweight material generally with no enclosing framework, which is designed either for decoration or to provide signage, and which may be mounted to a pole or building at one (1) or more edges.

Sign. A structure, fixture, placard, announcement, declaration, image device, demonstration, logo or insignia used for direction, information, identification, attraction, or to advertise or promote any business, product, activity, service, interest or entertainment.

Auxiliary sign. A sign that has a purpose secondary to the use of the lot on which it is located such as “telephone,” “drive-through,” “cash machine,” “air,” “entrance,” “exit,” parking restrictions, security warnings or similar directives.

Awning sign. A sign printed on or in some fashion attached directly to an awning.

Balloon sign. A sign consisting of a bag or similar device made of lightweight material supported by helium, hot or pressurized air, which is greater than eighteen (18) inches in diameter.

Canopy sign. A sign printed or in some fashion attached directly to a canopy.

Changeable copy sign. A sign or portion thereof with characters, letters or illustrations that can be changed or rearranged without altering the face or the surface of the sign.

Flashing sign. A sign which exhibits changing light or color effect by any means, so as to provide intermittent illumination or the illusion of intermittent flashing light by any means. Also, any mode of lighting which resembles zooming, twinkling or sparkling.

Freestanding sign. A sign which has supporting framework that is placed on, or anchored in, the ground and which is independent of any building or other structure.

Ground sign. A freestanding sign with its sign face mounted on the ground, on a solid base at least as wide as the sign, or on one (1) or more poles or beams with not more than one (1) foot of open area between the sign face and the ground or base.

Illuminated sign. A sign lighted by or exposed to artificial lighting either on or in the sign or directed toward the sign.

Back-lighted. A light source contained within the sign element or sign cabinet that illuminates by shining through a translucent surface or sign face, except where only the letters of the sign copy are illuminated.

External. A light source outside the sign element or sign cabinet that illuminates by directing light onto the sign surface, or that illuminates only the letters of the sign copy, and which is not back-lighting.

Internal. A light source contained within the sign cabinet that illuminates by directing light onto the sign surface, or that illuminates only the letters of the sign copy, and which is not back-lighting.

Neon. A light source supplied by neon or other gas in which the light tube is bent to form letters, symbols or other shapes.

Marquee sign. A building sign painted on or attached to a marquee.

On-premise sign. A sign which directs attention to or promotes a business, establishment or activity conducted, or a product, service, interest or entertainment sold or offered, on the premises where such sign is located.

Pole sign. A freestanding sign which has its supportive structure anchored in the ground or on a solid base not at least as wide as the sign, or which as a sign face elevated above the ground or base by one (1) or more poles or beams and with an open area between the sign face and the ground or base of more than one (1) foot.

Portable sign. A sign which is designed or intended to be moveable, including by trailer or on its own wheels, even though the wheels of such sign may be removed.

Project information sign. A sign erected on the premises on which construction is taking place, identifying the project, the architects, engineers, landscape architects, contractors or similar artisans, or the owners, financial supporters, sponsors or similar individuals having a role or interest in the project.

Projecting sign. A sign which projects from a wall of a building in such manner that the sign face is perpendicular to the wall, or a sign which is suspended from a soffit or other permanent overhang.

Real estate sign. A sign which advertises the sale, rental or lease of the property on which the sign is located.

Roof sign. A sign which is mounted on the roof of a building or which projects above the top of the wall of a building with a flat, gambrel, gable or hip roof, or the deck line of a building with a mansard roof.

Service area canopy sign. A sign which is part of, or attached to, a service area canopy.

Temporary sign. A sign which is intended to be displayed for a limited time period only.

Wall sign. A sign attached parallel to or painted on a wall, which is supported by such wall, and which displays only one (1) sign surface, or a sign attached parallel to, or within forty-five (45) degrees of parallel, or painted on, the surface of the lower slope of a mansard roof.

Window sign. A sign that is placed inside a window or upon the surface of a window and is visible or is intended to be viewed from the exterior of the window.

D. FINDINGS:

1. The Basilica of Saint Mary, 88 17th Street North, is a locally designated landmark.
2. The proposed sign contains a 3 feet 8 inch by 5 feet internally illuminated sign cabinet that will contain a Duratrans film insert that will be used “to advertise upcoming events in addition to its mass schedule.” The light source will not shine through the sign face. The Design Guidelines for On-Premise Signs and Awnings allows internally illuminated signs.

E. STAFF RECOMMENDATION:

Staff recommends that the HPC adopt staff findings and **approve** a Certificate of Appropriateness for the proposed internally illuminated sign cabinet with the following condition:

1. CPED-Planning Preservation Staff reviews and approves the final plans and elevations prior to building permit issuance.

Attachments

1. Applicant Statement
2. Plans for the Proposed Internally Illuminated Sign and Photographs
3. Plans Reviewed by the HPC on August 26, 2008 for the Monument Sign with the Backlit Sign Cabinet