



Orchestra Hall
1111 Nicollet Mall
Minneapolis, MN 55403
admin: 612.371.5600
tickets: 612.371.5656
minnesotaorchestra.org

January 22, 2014

Sent via email and USPS

Jeremy Hanson Willis
Director
Community Planning and Economic Development
105 Fifth Avenue South, Suite 200
Minneapolis, MN 55401

Dear Mr. Hanson Willis:

We have now had an opportunity to review the work required to complete and compile the additional information requested in your letter dated January 15, 2014 (received January 16, 2014).

While some of the information you have requested is expected to be available as early as next week (e.g., concert series schedules), updated budgets for this year and subsequent years, taking into account the negotiated labor contract, will take considerably more time to complete due to the detailed analysis and process required for review and approval with our board of directors.

Rather than sending you information in a piecemeal fashion, we will send to you all of the requested information following budget preparation and full Board approval. We expect this to be completed by the end of February, and will therefore plan to submit updated information to you not later than March 3, 2014. Final language and execution of the labor contract is also not likely to be completed before the end of February, though precise timing cannot be predicted.

I would be happy to answer any questions you may have.

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "MHenson", with a horizontal line extending to the right.

Michael Henson



**Community Planning &
Economic Development**

105 5th Avenue South - Room 200
Minneapolis, MN 55401-2534

Office: (612) 673-5095
Fax: (612) 673-5100

February 4, 2014

Sent via email and USPS

Michael Henson, Chief Executive Officer/President
The Minnesota Orchestral Association
1111 Nicollet Mall
Minneapolis, MN 55403

SUBJECT: Deadline for Updated Orchestra Hall Annual Report

Dear Mr. Henson:

Thank you for your letter of January 22 proposing that you will submit your updated annual report by March 3, 2014. We have discussed your proposal internally and also have verified with the staff at DEED that they are willing to grant a commensurate extension to the date by which the City has to report to them the results of our review of your annual report.

With DEED support of an extension to the City deadline now approved, we can confirm that you may have until March 3, 2014, to submit an updated annual report. This report should have the same types of information as is required by the Lease/Use Agreement, but showing the actual program and budgets that will apply now that the musicians' union contract has been ratified and those terms are known. CPED will then have until April 17 to complete its review report and submit it to the State of Minnesota (with the understanding that additional time would be needed if I were not able to approve the report and needed to bring my findings to the City Council).

CPED staff looks forward to reviewing this updated report, and we certainly are pleased that a new musical season has been announced.

Sincerely,

A handwritten signature in blue ink, appearing to read "J. Hanson Willis".

Jeremy Hanson Willis, Director
Community Planning and Economic Development

cc: John Herman, Faegre Baker Daniels
Susan Segal, City Attorney
Kevin Carpenter, Finance Officer
Ann Calvert, CPED
Shelley Roe, City Attorney's Office
Gerald Wenner, Minnesota DEED



www.minneapolismn.gov/CPED

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