



**Minneapolis Health Department**  
**Environmental Health Division**  
 250 South 4th St - Room 300  
 Minneapolis, MN 55415  
 (612) 673-5807 Fax (612) 673-2635  
[tom.frame@minneapolismn.gov](mailto:tom.frame@minneapolismn.gov)  
**SEND PAYMENTS ONLY BY MAIL OR FAX**

# TEMPORARY WATER DISCHARGE APPLICATION

Office Use Only

**Submittals:** The following information must be submitted with this application. The assistant city coordinator of regulatory services or the assistant city coordinator's authorized agent may require additional information or data deemed appropriate and/or may impose such conditions thereto as may be deemed necessary to ensure compliance with the provisions of this Code for the preservation of public health and safety. Issuance of a temporary water discharge permit is not approval for a permanent and continuously operating dewatering system or a permanent sewer connection, see page 2 for approval and permitting contacts for those activities and processes.

- Letter of transmittal.** Describe site activities, need for discharge
- Discharge to the Sanitary Sewer:** Discharges to the sanitary sewer may require a permit from the Metropolitan Council Environmental Services. Contact Mike Flaherty, Senior Engineer at 651-602-4715 or [michael.flaherty@metc.state.mn.us](mailto:michael.flaherty@metc.state.mn.us) for forms and information. Copies of your MCES permit application and sample analysis must be submitted with your Minneapolis permit application. A copy of your approved MCES permit must be provided to the City of Minneapolis when it becomes available.
- Discharge to the Storm Drain:** Discharges to the storm drainage system may require a National Pollutant Discharge Elimination System/State Disposal System (NPDES/SDS) permit from the Minnesota Pollution Control Agency (MPCA). Contact the MPCA 651-296-6300 for permit information. Copies of your MPCA NPDES/SDS permit application and sample analysis must be submitted along with your Minneapolis permit application. A copy of your approved MPCA permit must be provided to the City of Minneapolis when it becomes available. If the MPCA does require a permit submit documentation to that effect and identify who was your point of contact with the MPCA.
- Site Map/Plan:** to include site address, area roadways and discharge location

**Site Details:**

PROJECT NAME:	
STREET ADDRESS:	
RATE OF DISCHARGE:	DURATION OF DISCHARGE:
PRETREATMENT METHOD OF DISCHARGE:	

**CONTRACTOR INFORMATION: PERMIT IS ISSUED TO CONTRACTOR**

COMPANY NAME:	CONTACT PERSON:	PHONE :	FAX:
ADDRESS:	CITY:	STATE:	ZIP CODE:

I understand that all information and attachments provided in this permit application are true and complete. I understand that misstatements of facts may result in forfeiture of rights, and denial or cancellation of this permit.

CONTRACTOR SIGNATURE (OR AGENT):	DATE:	DIRECT PHONE:

**PENALTIES:** Failure to obtain a permit prior to beginning discharging will result in a doubling of permit fees and possible issuance of an administrative or criminal citation.

**I wished to receive permit via:**  Pick up  Fax  Mail  Email: Please provide email address here

**Payment must be received with application. MAKE PAYMENTS ONLY BY MAIL OR FAX, NO CASH**  
 Permit fee is \$117.50 per event; total cost: \$\_\_\_\_\_

Make checks payable to "Minneapolis Finance Department" or charge to:  Visa  Amex  MC Exp: \_\_\_\_\_

Cardholder Name: \_\_\_\_\_ Card #: DO NOT EMAIL CREDIT CARD INFORMATION CODE: \_\_\_\_\_

Approval of this application and issuance of this Environmental Services permit does not eliminate the need for additional permits required by this Code or other governmental agencies which may include, but are not limited to: business licensing, fire, police, mechanical, plumbing, electrical, etc.

## To obtain a water discharge permit from the City of Minneapolis:

Complete the application form on the reverse side and submit to:

Thomas Frame, P.E.  
Minneapolis Environmental Services  
250 South 4<sup>th</sup> St, Room 414  
Minneapolis, MN 55415

Office: 612-673-5807  
Fax: 612-673-2635

[tom.frame@minneapolismn.gov](mailto:tom.frame@minneapolismn.gov)

### Approval is contingent upon:

Maintaining compliance with approved conditions from Metropolitan Council Environmental Services and/or the Minnesota Pollution Control Agency.

The conveyance system must be approved by Kevin Danen of Minneapolis Public Works Surface Water & Sewers.

Kevin Danen  
Public Works Surface Water & Sewers  
1901 East 26th Street  
Minneapolis, MN 55404

Office: 612-673-5627  
Fax: 612-673-5401

[kevin.danen@minneapolismn.gov](mailto:kevin.danen@minneapolismn.gov)

**Arrange with Matt Brink payment of sewer treatment rate charges for discharges to the sanitary sewer system. Current sewer rate costs are available at: [http://www.minneapolismn.gov/utilitybilling/utility-billing\\_rates](http://www.minneapolismn.gov/utilitybilling/utility-billing_rates) The sewer treatment rate is per unit, 1 unit = 748.5 gallons**

Matt Brink  
Public Works Water Administration  
Room 203, City Hall/Courthouse  
350 South 5th Street  
Minneapolis, MN 55415

Office: 612-673-2899

[matt.brink@minneapolismn.gov](mailto:matt.brink@minneapolismn.gov)

Contact Bradley Blackhawk if modifications, repairs, connections or alterations of utility connections are required

Bradley Blackhawk  
Public Works Utility Connections  
250 South 4th Street  
Minneapolis, MN 55415

Office: 612-673-2451  
Fax: 612-673-3446

[brad.blackhawk@minneapolismn.gov](mailto:brad.blackhawk@minneapolismn.gov)

Contact Paul Miller or Jeremy Strehlo if a permanent discharge will be required.

Paul Miller  
Jeremy Strehlo  
Public Works Surface Water & Sewers  
309 2nd Avenue South – Room 301  
Minneapolis, MN 55401

Office: 612-673-3603  
Office: 612-673-3973

[paul.miller@minneapolismn.gov](mailto:paul.miller@minneapolismn.gov)  
[jeremy.strehlo@minneapolismn.gov](mailto:jeremy.strehlo@minneapolismn.gov)

**Issuance of a temporary discharge permit from Environmental Services is not approval for a permanent and continuously operating dewatering system or a permanent connection. Contact Bradley Blackhawk, Paul Miller and Jeremy Strehlo for approval and permitting.**

At the discontinuance of the discharge, all necessary repairs and corrective work to the Minneapolis sanitary sewer or storm drainage system must be completed by the permit holder to the satisfaction of the City of Minneapolis.

Discharge is to be shut off during wet weather flows. In case of hardship per special approval of Sewer Department Representative discharges may be continued. Discharge and rate of discharge must be conducted in manner to not contribute to local flooding or overflow problems of the Minneapolis sanitary sewer system. Restart of discharge may not occur for a minimum of four hours after the wet weather event. If flooding or overflow conditions occur as a result of or are contributed to as a result of this discharge the discharge may be suspended or rate of discharge reduced.

Report to Tom Frame of Minneapolis Environmental Services, 612-673-5807, if the characteristics of the discharge change or conditions of this permit must be modified.

The assistant city coordinator of regulatory services or the assistant city coordinator's authorized agent may require additional information or data deemed appropriate and/or may impose such conditions thereto as may be deemed necessary to ensure compliance with the provisions of this Code for the preservation of public health and safety.