

Licensing your rental property . . . in

Who?

In 1991 the City of Minneapolis passed Article 16 of the Code of Ordinances, which requires property owners to license their residential rental property.

Residential rental property includes any dwelling(s) let to another. This includes apartment communities, single and multi-family homes occupied by someone other than the owner.

What?

The rental license year is October 1 through September 30. Rental licenses must be renewed each year. Bills for license renewal fees are sent in late August and are due by October 1. There is a 50 percent penalty charged for renewal fees received after October 15.

ATTENTION: New Owners or New Rentals – Operating a rental property without a license is subject to an additional administrative fee of \$250.00 for the first unit plus \$20.00 for each additional unit in the same building.

Why?

Licensing your rental property gives public safety agencies a way to contact owners, or persons responsible for the management and maintenance when code violations are found or emergencies occur on their properties.

Licensing also provides a way for municipalities to supply property owners/managers with information about city programs and resources that may be of value.

How?

In Minneapolis, residential rental property owners can license their rental property by submitting a completed rental license application and the appropriate fees to Housing Inspection Services. The application form with instructions can be obtained from our office at 250 South 4th Street, Room 300 or by calling (612) 673-5856. The application form and instructions are also available online.



Visit our Web site at www.ci.minneapolis.mn.us/inspections/ to review other need-to-know topics:

- Reinspection fee ordinance, chapter 244, section 244.190
- Rental license standards
- Reinspection fee
- Rental property management—best practices
- Healthy home & lead hazard control
- Smoke detectors
- Boarded building and vacant building registration
- Property checklist of possible code violations
- Rental license application
- 4BB—tax classification
- “Graffiti”
- Citizens Inspections Program
- Forms, fees and applications



English—Attention. If you want help translating this information, call 311

Spanish—Atención. Si desea recibir asistencia gratuita para traducir esta información, llama 612-673-2700

Somali—Ogow. Haddii aad dooneyso in lagaa kaalmeeyo tarjamadda macluumaadkani oo lacag la' aan wac 612-673-3500

Hmong—Ceeb toom. Yog koj xav tau kev pab txhais cov xov no rau koj dawb, hu 612-673-2800

Sign Language Interpreter—612-673-3220 TTY: 612-673-2626



Housing Inspection Services

250 S. 4th St. – Room 300
Minneapolis, MN 55415

(612) 673-5826

www.ci.minneapolis.mn.us

Minneapolis Housing Inspection Services

Residential Rental Licensing



Who

What

Why

How

Rental licenses
are
NOT
transferable.

